

# STEWARD ELEMENTARY SCHOOL DISTRICT No. 220

## STEWARD, ILLINOIS

### Minutes of the Regular Board of Education Meeting

November 17<sup>th</sup>, 2021

6:15 pm –In person meeting, publicized and posted for participation.

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Minutes taken by Matt Hayes.

The regularly scheduled meeting of November 17<sup>th</sup>, 2021 was called to order by President Chris Cardott.

On roll call at 6:19pm, the following members were present:

**Board members present:** Chris Cardott, Joseph Powell, Nate Ramsey, Dean Svela, Julie Lovett, Chele Wells and Superintendent Steve Simpson

**Board members late:** Marcy DeLille (6:32pm)

**Board members absent:**

**Visitors:**

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1. Approval of/Additions to the Agenda
  - a. Padding on the walls in the gym and the boys' basketball uniforms.
2. Approval of Consent Agenda Items
3. Approval /Correction of Minutes

**On a motion by Julie Lovett and a second by Dean Svela, and a roll call of all ayes, the minutes from the October 20<sup>th</sup>, 2021 meeting were accepted as presented.**

4. Approval of Financial Reports and Bills

**On a motion by Dean Svela and a second by Nate Ramsey, and a roll call of all ayes, the bills and financial reports were accepted as presented.**

5. Good News Communication and Report from Superintendent
  - a. Thank you to the Boy Scouts for raking the gravel and trenching for the flag light.
  - b. Thank you to Dean Ackland for noticing and fixing the lights in the school sign.
  - c. Faculty is doing a great job moving forward with educational objectives.

6. Board Communication for the Good of Steward District 220.
  - a. None

7. Recognition and Comments from Employees and the public.

- a. None

### **Old Business**

- 8. Playground Project/Pea Gravel Delivery
  - a. Boy Scouts had a work day to clean up the loose gravel outside of the playground area.
- 9. Staff Handbook/ Contract Update
  - a. Mr. Simpson had a meeting with the four faculty members and they made a couple minor changes.
  - b. Send the Staff contract off to our attorney to have her review the language and the manner it was written.
- 10. Building Security/Lock Bids
  - a. On hold, waiting for the key card estimate.
  - b. Discussion was had about moving forward with changing the locks of the exterior doors.

**On a motion by Julie Lovett and a second by Chele Wells, and a roll call of all ayes, Mr. Simpson will contact Melin's Lock and Key to change the locks on the exterior doors with a limited number of keys.**

- 11. Roof Status
  - a. O'Rorke Construction returned on 11-10-21.
  - b. No leaks after the last rain.
  - c. We will wait after the winter before replacing any ceiling tiles.
  - d. O'Rorke will come back with a long-term solution to the problem in the future.
- 12. Old 1998 Bus Repair
  - a. Cappel's in Rochelle provided a bid of \$2,402.98 to get the bus drivable so they can see if there are other issues.

**On a motion by Marcy DeLille and a second by Julie Lovett, and a roll call of all ayes, the decision was made to have Cappel's do the repair work for \$2,402.98.**

- 13. Conor O'Rorke Tournament
  - a. Blood drive and carry out will still be going on.
  - b. Saturday Dec. 4<sup>th</sup> there will be a Blood drive at the Fire Department from 9-2.
  - c. Ralphie's will be Sunday Dec. 5<sup>th</sup> with a drive thru pick up at the school from 11-1.
  - d. Could a flyer be sent home with the kids?
- 14. Report on Neighboring Bus Trip Pay for Sporting Events and Field Trips.
  - a. Bus pay of neighboring schools was shared (see file).
  - b. Discussion was had that our current rates are like those of other schools.

### **New Business**

- 15. Annual Audit Materials

- a. Joel Hopkins scheduled to be here in October of 2022 to give a report for our next year's audit.

**On a motion by Dean Svela and a second by Julie Lovett, and a roll call of all ayes, the Audit was approved as presented.**

16. PRESS and PRESS Plus Service Policy Update

- a. May of 2020 was the last time the policy had been updated in PRESS Plus.
- b. We have been discontinued from the service because we are too far behind in updating our board policy.
- c. All the policies that could have been reviewed have been sent to Mr. Simpson for the board to go through.
- d. Policy will be sent out to each board member for the December meeting and action will be taken on them in January.

17. Tentative Tax Levy Presentation

- a. Historical tax levies were shared and discussed (see file).
- b. 5% is the maximum amount we can increase any levy request without an exception passed.
- c. The board decided to let Mr. Simpson use his best judgement to continue with the levy process.

18. Boys' basketball uniforms

- a. Letters are coming off the boys' basketball uniforms. They weren't pressed properly to begin with.
- b. Discussed taking them back to the company to see if they will repair them before looking to buy new uniforms.
- c. Mr. Simpson will make that call.
- d. The girls' uniforms were purchased at the same time so they will be looked at as well.

19. The mats on the walls

- a. Eswood has padding all along the entire walls and it was discussed to see if Steward could investigate that.
- b. Lengthening the height of the mats was also discussed.
- c. Discussion was had to involve the Booster club.
- d. A quote will be gotten for new mats to start.

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20. Executive Session: To consider the appointment, employment, compensation. Discipline, performance, or dismissal of specific employees or individual student matters.

**On a motion by Chele Wells and a second by Julie Lovett, and a roll call of all ayes, the meeting was moved into Executive session at 8:28pm.**

**On a motion by Julie Lovett and a second by Dean Svela, and a roll call of all ayes, the meeting was moved out of Executive session at 8:47pm.**

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21. Action Resulting from Executive Session

**On a motion by Nate Ramsey and a second by Chele Wells, and a roll call of all ayes, the Board adjourned at 8:48pm.**

Respectfully submitted:

Approved by the Board of Education:

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Marcy DeLille, Secretary  
Board of Education  
December 15<sup>th</sup>, 2021

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Chris Cardott, President  
Board of Education