

# STEWARD ELEMENTARY SCHOOL DISTRICT No. 220 STEWARD, ILLINOIS

## Minutes of the Regular Board of Education Meeting

June 16<sup>th</sup>, 2021

6:00 pm –In person meeting, publicized and posted for participation.

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Minutes taken by Matt Hayes.

The regularly scheduled meeting of June 16<sup>th</sup>, 2021 was called to order by President Chris Cardott.

On roll call at 6:06pm, the following members were present:

**Board members present:** Chris Cardott, Nate Ramsey, Dean Svela, Marcy DeLille  
Julie Lovett, and Chele Wells

**Board members late:**

**Board members absent:**

**Visitors:** Steve Simpson, Calla Stroh and Betsie Swartz

**Public comment:**

**Presentations and reports:**

**On a motion by Nate Ramsey and a second by Dean Svela, and a roll call of all aye, the minutes of the Hearing Regarding Resolution of Interfund Transfer was passed.**

**On a motion by Dean Svela and a second by Nate Ramsey, and a roll call of all aye, the minutes of the May 19<sup>th</sup>, 2021 board meeting was passed.**

**On a motion by Julie Lovett and a second by Dean Svela, and a roll call of all aye, the bills were accepted as presented.**

1. Draft minutes
  - a. It was suggested the minutes go out closer to the meeting without approval.
  - b. Draft agenda could go along with the minutes ahead of time.
2. Public/Employee comments –
  - a. Calla Stroh and Betsie Swartz thanked the board for meeting with teachers and discussing the teacher contract.
3. Correction of school calendar
  - a. Addition errors for Feb. and Dec. were adjusted to make the total attendance 176 days.
  - b. The Teacher's Institute day on Feb. 11<sup>th</sup> color was changed to the SIP day color.

- c. There was talk of moving the SIP day on Feb. 11<sup>th</sup> to the 18<sup>th</sup>. No action taken.

**On a motion by Nate Ramsey and a second by Julie Lovett, and a roll call of all aye, the calendar was accepted with attendance changes and color change.**

4. Discussion of old school bus.
  - a. \$4,000 repair estimate for old handicapped bus.
  - b. Dave Delille drove the bus to and from Dekalb and didn't notice anything wrong.
  - c. Find the records for the bus to see what is wrong with it.
  - d. No one wants to sell the bus.
  - e. Ask for a second opinion to see what needs to be repaired and what regular maintenance needs to be done.
  - f. Matt Hayes to find Cappel's record of bus inspection.
5. Update on playground progress
  - a. Waiting on timber screws for playground.
  - b. Mrs. Davis has possession of them and will drop them off at the school. She needs to be reimbursed for the screws.
  - c. Nate Ramsey would like to start next Wednesday, June 23<sup>rd</sup> at 5:00 on the playground project.
  - d. The old lumber to be put out for people to take.
6. Window A/C unit update/approval
  - a. Nate Ramsey will get ahold of Sunbelt Renting Units in July.
7. Bookkeeping update
  - a. Matt Hayes shared that he has been taking online training from Common Goal System learning how to manage the new financial software.
  - b. Bloom Township will be transferring all of the financial assets in July.
  - c. July 1<sup>st</sup> will be the day that we be running our own finances.
8. Staff draft handbook
  - a. An updated copy was shared with the Board.
9. Health Insurance
  - a. More health insurance options were requested for the staff.
  - b. Matt Hayes contacted Egyptian Health and they are going to provide individual insurance options based on the age of each staff member.
10. Registration
  - a. Matt Hayes has sent out 2021/2022 registration packets.
11. Local Treasurer Nomination
  - a. Bloom Township is our current treasurer.
  - b. Karen Ellis was our past treasurer.
  - c. Board will think of someone to fill the treasurer position.
12. Resolution Regarding School Financial
  - a. The resolution was presented to add Steve Simpson and Matt Hayes as signers on Stillman accounts.

**On a motion by Julie Lovett and a second by Chele Wells, and a roll call of all aye, the resolution was passed.**

13. IMRF form

- a. Matt Hayes needs to be approved as an IMRF authorized agent.

**On a motion by Chele Wells and a second by Marcy Delille, and a roll call of all aye, Matt Hayes was approved to be the IMRF authorized agent.**

**On a motion by Chele Wells and a second by Marcy Delille, and a roll call of all aye, the meeting moved to Executive session at 7:06pm.**

After the Executive session the Regular Board meeting resumed at 9:05pm.

14. New teacher positions

- a. Matt Hayes shared the five new staff positions.
  - i. Sarah Malcolm – Cook
  - ii. Michelle Esposito – Kindergarten Teacher
  - iii. Jakob McCormick – Music Teacher
  - iv. Sarah Loeffelholz – Art Teacher
  - v. Deanne Aldridge – Special Education Teacher

15. Approval of Non-Certified Staff salaries

- b. Cook: \$16 per hour with no insurance stipend. Up to four hours a day.
- c. Janitor: \$18 per hour for 260 days with insurance stipend. 10 days of vacation.
- d. Bus driver: \$30.99 for 3 hours and a partial insurance stipend.
- e. Admin. Assistant: \$18.00 for 200 days.
- f. Bookkeeper: \$325 a month.

**On a motion by Julie Lovett and a second by Chele Wells, and a roll call of all aye, the salaries were accepted as presented.**

16. Approval of Cassie Inman’s resignation.

**On a motion by Chele Wells and a second by Dean Svela, and a roll call of all aye, the resignation of Cassie Inman was accepted.**

17. July meeting to be set for next month July 21<sup>st</sup> 6:00 pm.

18. Meeting dates for 2021/2022 to be set during next month’s meeting.

**On a motion by Julie Lovett and a second by Chele Wells, and a roll call of all aye, the Board adjourned at 9:37pm.**

Respectfully submitted:

Approved by the Board of Education:

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Marcy DeLille, Secretary  
Board of Education  
July 21<sup>st</sup>, 2021

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Chris Cardott, President  
Board of Education