

STEWARD ELEMENTARY SCHOOL DISTRICT No. 220

Minutes of the Regular Board of Education Meeting

April 21st, 2021

6:00 pm –In person meeting, publicized and posted for participation.

Minutes taken by Matt Hayes.

The regularly scheduled meeting of April 21st, 2021 was called to order by President Jim Knetsch.

On roll call at 6:00pm, the following members were present:

Board members present: Chris Cardott, Jim Knetsch, Nate Ramsey, Dean Svela,
Julie Lovett, Chele Wells and Superintendent Taylor

Board members late: Marcy DeLille

Board members absent:

Visitors: Calla Stroh, Betsie Swartz and Erin Odle

Public comment: None

Presentations and reports:

1. Canvaas of the Consolidated Election Voting Results.
 - a. The votes were shared and acknowledged by the board.
2. Organization of the Board by Nominations for President and Election of officers.
 - a. Mr. Taylor asked for nominations for Board President.
 - b. Jim Knetsch nominated Chris Cardott and Marcy DeLille seconded it.
 - c. On a motion by Chele Wells and a second by Dean Svela the president nominations were closed.
 - d. With a roll call vote of all aye, Chris Cardott was elected as president of the board.
 - e. Chris Cardott asked for nominations for Board Vice President.
 - f. Dean Svela nominated Julie Lovett and Marcy DeLille seconded it.
 - g. On a motion by Chele Wells and a second by Jim Knetsch the vice president nominations were closed.
 - h. With a roll call vote of all aye, Julie Lovett was elected as vice president of the board.
 - i. Chris Cardott asked for nominations for secretary.
 - j. Dean Svela nominated Chele Wells for secretary and Marcy DeLille seconded it.
 - k. Julie Lovett nominated Marcy DeLille for secretary and Jim Knetsch seconded it.
 - l. On a motion by Dean Svela and a second by Jim Knetsch the secretary nominations were closed.
 - m. On a roll call vote for Chele Wells of 1-6 she was not voted in as secretary. On a roll call vote for Marcy DeLille of 6-1 she was elected secretary of the board.
3. Public comments - None
4. Superintendent Taylor highlighted “Good Things are Happening for Students of Steward” and the “Superintendent and Principal Reports”

- a. Legislative updates were shared.
 - b. Custodian updates: we have rotated through 12 janitors in a month and a half.
 - c. School kitchen updates: our cook, Mrs. Good, is willing to stay through the end of the school year.
 - d. Open gym report: It is going well and the coaches will be paid \$10 an hour from the Sports account.
 - e. Lawncare service report: They have mowed the grounds already this year.
 - f. Revenue update was shared.
 - g. There are two students out because of COVID contact tracing.
5. Board Member Communication for the Good of Steward.
- a. Thanks to Mrs. Odle for organizing all of the after-school activities
 - b. Thanks to Mrs. Hayes for all the extra work for a child who was quarantined.
6. 8th grade Promotion Review and Planning.
- a. May 13th is the promotion date with a 6:30pm start time.
 - b. Publicize and limit people attending.
 - c. Smart to have a chair person run a group of 3-4 parents.
 - d. Desserts can be served with social distancing.
 - e. 8th graders length of time in school was discussed. May 24th scheduled last day for students. May 7th scheduled last day for 8th grade students.
 - f. 8th grade advisor was discussed. Mrs. Stroh shared that the big chunk of the advisor position was Spring Field trip, and other responsibilities were concessions, 8th grade graduation coordination with parents, career fair, PSAT testing.
 - g. Mr. Taylor will find someone to take the position.
7. Summer School 2021 Survey and Report
- a. Two 1st graders, one 5th and one 6th grader returned interest in summer school.
8. Window A/C Units for Upstairs Classrooms
- a. Having adequate electrical outlets available for A/C units was discussed. Mrs. Odle shared she uses a portable A/C unit and the outlet supports that.
 - b. Nate Ramsey will look into pricing A/C units and will bring quotes to the next meeting.
9. Transition Planning Update
- a. Chris Cardott recommended that any questions people have be directed to her and she will discuss them with Julie Lovett and then share them with the board.
10. Bookkeeping Information
- a. Mr. Hayes presented several bookkeeping options.
 - b. He recommended Common Goal Systems. We use them for our SIS and they are specifically for small schools in Illinois.
 - c. Bloom township will need notice of the transition if the decision is made to purchase a finance software.
 - d. There are places to invest our money, like PMA organizations.

On a motion by Dean Svela and a second by Jim Knetsch, and a roll call of all aye, the board decided to move from Bloom township to Common Goal Systems by July 1st, 2021.

11. Audit Engagement for FY21

- a. A proposal was shared from Hopkins and Associates with a bid amount of \$6,500.

On a motion by Jim Knetsch and a second by Dean Svela, and a roll call of all aye, the board decided to accept Hopkins and Associates as the auditor.

12. Personnel

- a. Mr. Blumhorst letter of resignation was shared.

On a motion by Dean Svela and a second by Nate Ramsey, and a roll call of all aye, Mr. Blumhorst's letter of resignation was accepted.

- b. A note about Mr. Smith's need for time off for paternity leave starting around May 17th was shared.
- c. Mr. Hayes to post a job opening on the ROE site for a Science/PE teacher.

On a motion by Dean Svela and a second by Marcy DeLille, and a roll call of all aye, consent was given for the Feb. 17th regular board minutes as amended.

On a motion by Chele Wells and a second by Dean Svela, and a roll call of all aye, consent was given for the March 17th regular board minutes as amended.

On a motion by Nate Ramsey and a second by Chele Wells, and a roll call of all aye, consent was given for the March 17th executive meeting minutes.

On a motion by Dean Svela and a second by Jim Knetsch, and a roll call of all aye, consent was given for the March 25th executive meeting minutes.

On a motion by Chele Wells and a second by Nate Ramsey, and a roll call of all aye, consent was given for the April 8th executive meeting minutes.

On a motion by Dean Svela and a second by Julie Lovett, and a roll call of all aye, consent was given for the financial statements.

On a motion by Dean Svela and a second by Julie Lovett, and a roll call of all aye, consent was given for the accounts payable.

On a motion by Chele Wells and a second by Nate Ramsey, and a roll call of all aye, consent was given for the meeting to adjourn at 6:54pm.

Respectfully submitted:

Approved by the Board of Education:

Marcy DeLille, Secretary
Board of Education
May 19th, 2021

Chris Cardott, President
Board of Education